# NCSEHE Higher Degree by Research (HDR) Stipend Application Form

The **NCSEHE Higher Degree by Research (HDR) Stipend** scheme provides supplementary funding to HDR students enrolled in an Australian university ([Table A Providers](file:///C:\Users\296054J\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\RIP1V1K5\link%20to%20Table%20A%20Provider%20List)) to undertake a research project relating to Australian higher education student equity that is projected to lead to the publication of a journal article.

**Funding and support**

Funding of $10,000 per successful application is available. Each application should scope out a research project that will lead to the development of a journal paper manuscript suitable for submission to a peer-reviewed journal in the field of higher education.

The funding will permit funded HDR candidates to undertake travel and present their research findings at the annual NCSEHE policy symposium, to be agreed upon with NCSEHE. The remainder of the stipend can be used at the successful candidates’ discretion, including to fund research costs, journal publication fees, or a living allowance.

The stipend will be paid in two instalments at the commencement and conclusion of the research project.

**Key output**

* The research project will culminate in the completion of a journal paper manuscript suitable for submission to a peer-reviewed journal in the field of higher education. Published output(s) arising from the research project should acknowledge funding from the NCSEHE HDR Stipend.
* Presentation of the research findings at the annual NCSEHE policy symposium

**Eligibility**

For the purposes of this scheme, students enrolled in any of the following degrees at an Australian Table A Provider university:

* A Master by research degree, or equivalent (AQF level 9)
* A Doctor of Philosophy, or equivalent (AQF level 10)

Students from all disciplines are eligible to apply, but the research project must be on a topic relating to Australian higher education equity and policy.

### Applicant Contact Details

|  |  |
| --- | --- |
| Title: |  |
| First Name: |  |
| Last Name: |  |
| Institution: |  |
| School or enrolment area |  |
| Email Address: |  |
| Contact Number: |  |

#### Project Description (description of the project to be funded by the stipend)

|  |  |
| --- | --- |
| Project title: |  |
| Abstract:  (Max. 260 words) |  |
| Equity Groups Focused on:  (tick all that apply) | Students from low socioeconomic status (low SES) backgrounds  First Nations (Aboriginal and Torres Strait Islander) students  Students from regional or remote Australia  Students with disability   People who experience cumulative disadvantage that results in barriers to higher education (please specify in your research plan) |
| Research Focus – Priority topics:  (tick all that apply) | Cost of living issues and related implications for university students  Determinants of academic success at university  Financial implications of widening participation for HE institutions  Student success beyond academia  Widening access and participation to university study |

### Project Description and Research Aims (One page limit)

Describe the project to be funded by the HDR Stipend, including its rationale, research aims and projected outcomes and outputs. (Arial 10)

### Methodology and Data Sources (one to two pages)

Outline the methodology and data sources to be used in the project. (Arial 10)

### Methodology and Data Sources (second page)

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Outline the methodology and data sources to be used in the project. (Arial 10)

### Timeline – including start and end dates (one page limit)

Outline a timeline for the project, identifying start and end dates and key milestones. (Arial 10)

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestone** | **Activity** | **Deliverable** | **Date** |
| Commencement | Project Initiation | Approval by NCSEHE | Month 2024 |
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(Please add rows as necessary)

### NCSEHE HDR Stipend Program Privacy Notice

We must comply with the Australian Privacy Principles (‘APPs’) contained in the *Privacy Act 1988 (Cth)* when handling all personal information provided for application purposes.

### Collection of Personal Information

As part of the application process, NCSEHE collects the personal information provided in the HDR Stipend Program Application.

### How We Use Personal Information

Personal information is collected to assess eligibility for a NCSEHE HDR Stipend and to report on activities in relation to the NCSEHE HDR Stipend Program. We will also use this information to:

* maintain an ongoing relationship with applicants, and / or
* invite applicants to relevant events and programs.

### Privacy Consent

By applying for an HDR Stipend, the applicant acknowledges and consents to the NCSEHE disclosing their personal information to others. The NCSEHE may also publish successful applicants’ personal information (including any photo provided, but **excluding** personal contact details) in media releases, presentations, and any promotional materials on the NCSEHE website.

The NCSEHE will not use or disclose personal information for any other purpose unless permitted by the *Privacy Act 1988 (Cth)*.

Recipients of the HDR Stipend and their respective institutions will be required to enter into an agreement with the NCSEHE. The conditions of funding will be specified in the agreement. The agreement will specify the outcomes of the Stipend to be achieved, the payment arrangements, conditions of the funding including financial and performance reporting requirements, requirements regarding variation to agreements, acquittal of funding and other related issues.

### Submission

Submissions are due on **29 March 2024** before 4pm (AWST).   
  
Please submit this application to: [ncsehe@curtin.edu.au](mailto:ncsehe@curtin.edu.au) (Re: HDR Stipend Application, Applicant Name).

#### Applicant’s Declaration

I apply for an HDR Stipend and agree to the terms and conditions of the Stipend.

I confirm that I have read, acknowledge, and accept the Privacy Notice and Privacy Consent in this form.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  |

### Principal/Primary Supervisor of the HDR Stipend Applicant

I support this application on the basis of the attached documentation. I undertake to support this applicant in the activities associated with the HDR Stipend.

I confirm that the information above is true and correct and that the applicant named on this form is currently an HDR student of this institution and in good academic standing.

I confirm that I have read, acknowledge, and accept the Privacy Notice and Privacy Consent in this form.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Position: |  | | |
| School or Department /Faculty/Institution: |  | | |
| Email address: |  | | |
| Telephone: |  | | |
| Signature: |  | Date: |  |

**OR,** **Supervisor signoff is not possible, due to:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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### Head of School/Organisational Unit’s Support for Application and Authorisation

I support this application on the basis of the attached documentation. I undertake to support this applicant in the activities associated with the HDR Stipend.

I confirm that the information above is true and correct and that the applicant named on this form is currently a student of this institution and in good academic standing.

I confirm that I have read, acknowledge and accept the Privacy Notice and Privacy Consent in this form.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Position: |  | | |
| School or Department /Faculty/Institution: |  | | |
| Signature: |  | Date: |  |