## Student Equity in Higher Education Research Grants Program 2019

## Proposal Coversheet

|  |  |  |
| --- | --- | --- |
|  | **(Applicant to complete this column)** |  |
| Proposal title  No more than 10 words |  | |
| Organisation details  Name and address of the organisation/s submitting the proposal |  | |
| Contact details  Name, title, address and contact numbers (phone, fax, email) of the person NCSEHE should contact in relation to the proposal |  | |
| Researcher(s) - Name and organisation   1. Chief investigator 2. Other investigators |  | |
| Funding requested (excluding GST) |  | |
| Is this project part of any other program or initiative for which you have received funding? | Yes 🞎 No 🞎 | |
| Australian Business Number (ABN) |  | |
| Is this organisation registered for GST? | Yes 🞎 No 🞎 | |

## Proposal

**Please note:**

Your proposal should not exceed 8 pages.  
Please use 11-point Arial font, and do not change the margin sizes.  
Refer to **Section 2: Guidelines for proposals** in the **Instructions for applicants**

**1. Project Abstract (100 words or less)**

**2. Please indicate with an X: (a) Equity Groups; (b) Research Priority Area (More than one category possible)**

**Targeted Equity Groups**

* Aboriginal and Torres Strait Islander students 🞎
* Low SES students 🞎
* Students with Disability 🞎
* Students from regional and remote Australia 🞎
* Students from Non-English speaking backgrounds 🞎
* Women in non-traditional areas 🞎
* Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 🞎

**Research Priority Area (see Section 1.2 of the Instruction for Applicants for a full description)**

1. Equity Students and STEM 🞎
2. Equity and Mature Age Students 🞎
3. Digital Inclusion and Student Equity 🞎
4. Study-life balance and student equity 🞎
5. Non-traditional equity groups (i.e. other than low SES / Indigenous / Disability / Regional & Remote / NESB / WINTA / First-in-Family) 🞎
6. Housing and student equity 🞎

**Research Approach**

1. Innovative use of data sources. 🞎
2. Comparative. 🞎
3. Interdisciplinary. 🞎

**3. Outline research project and intended purpose and outcomes**

**4. Research Project Details**

1. **Key research topics and question to be addressed**
2. **Methodology (including data sources)**
3. **Timeframe (including milestones)**
4. **Deliverables – products and outputs   
   (including any dissemination or promotional activities)**

**5. Research experience and expertise**

**6. Organisation details**

**7. Quality assurance and project management**

**8. Risk management**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Category** | **Risk** | **Likelihood\*** | **Impact\*** | **Management strategies** |
| Staff | Possible loss of key researchers (including proposed leave or secondment arrangements, other work commitments |  |  |  |
| Project management & coordination | Lack of communication across research teams and with NCSEHE |  |  |  |
| Methodology | Survey development/ clearance, sample identification and response rates |  |  |  |
| *Others as identified* |  |  |  |
| Adherence to timelines |  |  |  |  |
| *Others as identified* |  |  |  |  |

\* Categorise as high (H), medium (M) or low (L)

**9. Budget**

Please insert additional line items if applicable to the proposal. Please specify funding requested from NCSEHE separate from any in-kind contributions.

It is anticipated that grants will be for amounts between AUD $30,000 and $40,000 (excluding GST), although other amounts may be considered.

Please note that in view of the equity focus of the research, Curtin University has waived normal overhead costs for the NCSEHE and would welcome a similar commitment from applicants.

|  |  |  |  |
| --- | --- | --- | --- |
| **Costs for the life of the program (AUD)** | | | |
| **Budget item** | **Number of days** | **Daily Rate (excl GST)** | **Amount  (excl GST)** |
| Chief researcher  Other research staff  Other |  |  |  |
| Clerical/other support staff |  |  |  |
| Quality assurance cost *(please specify)* | | |  |
| Data extraction/gathering | | |  |
| Survey technical report | | |  |
| Other cost | | |  |
| Sub-total (excluding GST) | | |  |
| **GST** | | |  |
| **Total** (including GST) | | |  |

**Appendices**

1 page résumé and referees per individual researcher.

**Contact**

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Program Director – Research

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